

OLD OUNDLE BOWMEN ARCHERY CLUB

CONSTITUTION

1 Name

The Club will be called The Old Oundle Bowmen Archery Club (OOBAC) and will be affiliated to the Grand National Archery Association (Archery GB)

2 Aims and Objectives

The aims and objectives of the club will be:

1. to manage the Old Oundle Bowmen Archery Club
2. to be a not for profit organization
3. to promote fun in a safe environment
4. to ensure a duty of care to all members of the Club
5. to provide all its services in a way that is fair to everyone
6. to ensure that all present and future members receive fair and equal treatment
7. to promote and comply with the club ethos
8. to offer coaching and participation opportunities in Archery for All
9. to promote the Club within the local community and Archery

3 Membership

Membership should consist of officers and members of the Club.

All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept the regulations and codes of conduct that the Club adopted.

Members will be enrolled in one of the following categories

1. Full Member
2. Associate Member
3. Junior Member
4. Life Member
5. Affiliate Member

4 Membership Fees

Membership fees will be set annually and be determined at the Annual General Meeting by all members in attendance or by proxy vote.

5 Officers of the Club

The officers will be:

1. Chair
2. Vice Chair
3. Honorary Secretary
4. Treasurer
5. Child protection Officer
6. Junior Representative
7. Training Officer
8. Records Officer
9. Equipment Officer
10. Tournament Officer
11. Any other relevant position.

Officers will be elected annually at the Annual General Meeting.

All officers will retire each year but will be eligible for re-appointment.

6 Committee

The Club will be managed through the Club Executive Committee consisting of:

The officers agreed at the AGM.

Only these posts will have the right to vote at meetings of the Club Executive Committee.

The Club Executive Committee will be convened by the Honorary Secretary of the Club and hold no less than 6 Meetings per year.

The quorum required for business to be agreed at Club Executive Committee meetings will be 1/3 (one third) of committee members.

The Club Executive Committee will be responsible for adopting new policy, codes of conduct and rules that affect the organization of the club.

The Club Executive Committee will have the powers to appoint sub-committees as necessary and appoint advisers to the Club Executive Committee as necessary to fulfill its business.

The Club Executive Committee will be responsible for disciplinary hearings of members who infringe the Association/ Club rules/regulations/constitution. The Club Executive

Committee will be responsible for taking any action of suspension or discipline following such hearings.

7 Finance

All Club monies will be banked in an account held in the name of the club. The Club Treasurer will be responsible for the finances of the Club.

The financial year of the Club will end on 13th September.

An audited statement of annual accounts will be presented by the Treasurer at the Annual General Meeting.

Any cheques drawn against Club funds should hold the signature of the Treasurer plus one other officer.

8 Annual General Meetings

Notice of the Annual General Meeting (AGM) will be given by the Club Secretary. Not less than 21 clear days' notice to be given to all members.

The AGM will receive a report from officers of the Club Executive Committee and a statement of audited accounts.

Nominations for officers of the Club Executive Committee will be sent to the Secretary prior to the AGM.

Election of officers is to take place at the AGM.

All members have a right to vote at the AGM.

The quorum for AGM's will be 25% of the membership.

The Club Executive Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Procedures for EGMs will be the same as for the AGM.

9 Discipline and Appeals

All disciplinary, child protection and poor practice concerns should follow the Archery GB Case Club Executive Referral Panel guidelines which are available under Governance from the Archery GB website.

All concerns, allegations or reports of poor practice/abuse relating to the welfare of children and young people will be recorded and responded to swiftly and appropriately in accordance with the Archery GB Policy for Safeguarding Children, Young Persons and Vulnerable Adults. The Club Child Protection Officer is the lead contact for all Club members in the event of any child protection concerns.

All complaints regarding the behaviour of members should be submitted in writing to the Club Secretary, excluding Child Protection issues should be reported as above.

The Club Executive Committee will meet to hear complaints within 21 days of a complaint being lodged. The committee has the power to take appropriate disciplinary action including the termination of membership from the club only.

The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 7 days of the hearing.

There will be a right of appeal to the Club Secretary following disciplinary action being announced. In the event of an appeal against the decision of the Committee, the Chairman of the County Committee shall be requested to appoint an Appeal Panel of three independent individuals. No member of the Club Committee may sit on this panel.

10 Dissolution

A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.

In the event of dissolution, any assets of the Association/Club that remain will become the property of some other club as agreed by a majority vote at the meeting.

11 Amendments to the Constitution

The constitution will only be changed through agreement by majority vote at an AGM or EGM.

CHARTER

1. The name of the club will be The Old Oundle Bowmen A C
2. The aims of the club are to advance the sport of archery in all its forms
3. The club will encourage family units by giving a 10% reduction in club fees on families of three or more
4. Under the same theme juniors will pay no target fee
5. The club will ensure that the club fee is kept to the lowest practical level
6. The club will stay within the GNAS code of practice
7. All people will be welcome with the approval of the committee
8. All new trainee archers will be given the first two lessons free
9. Any member who steals from the club or is found to be guilty of a criminal offence will be banned from the club without any appeal
10. The club will be a non-profit organization
11. The committee reserves the right to refuse membership to this club without any appeal
12. Any member bringing this club into disrepute or guilty of inappropriate behaviour will be brought before the committee and may be refused membership
13. Any member who disagrees with any action or procedures of this club may appeal to the committee
14. Any member who tries to bypass the committee will be dismissed from this club if found by the committee to be guilty of the offence

15. If there is a complaint about another member of this club it must be reported to the committee, not discussed in open company to other members. Failure to adhere to this rule will be dealt with by committee and membership may be refused
16. Any member found guilty of any violent behaviour will be immediately dismissed from this club
17. Any member that does not agree to this charter will not be allowed to join this club
18. Any committee member found guilty of any of the above offences can be dismissed from the club by majority of the committee without appeal