

OOBAC Archers

Data Privacy Notice

This privacy notice explains how the Club intends to process the personal information of its members and competition entrants, in addition to outlining the rights of these individuals regarding their personal information.

Your personal information

Personal information is anything that can identify an individual. The processing of personal information is governed by the General Data Protection Regulation (the GDPR). We record some or all of the following in respect of our members:

- Name, age, address, telephone number, email address, ArcheryGB number, shooting records, special requirements and relevant medical information.

Who is OOBAC Archers?

The Club is a members' archery club and is associated with the Lincolnshire County Archery Society and ArcheryGB. OOBAC Archers is the data controller with responsibility for processing the personal information you give to us.

How does our group process your personal information?

The Club complies with our obligations under the GDPR by keeping your personal information up to date; by storing and destroying it securely either manually or electronically; by not collecting or retaining excessive amounts of personal information; by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that processes are in place to protect your personal information. The club secretary and records officer collect, store and process the following data:

- The club secretary collects and stores electronically details regarding members' names, ages, addresses, telephone numbers, email addresses, ArcheryGB numbers, special requirements and relevant medical information.
- The records officer collects members' names and score results. These details are stored electronically on 'Golden Records'. This data may be displayed on the OOBAC Archers website and on the club 'closed' (members only) social media page. The records officer also collects data regarding the ages of junior members for the purpose of classification shoots. However, this data is not published anywhere.

What is the legal basis for processing your personal information?

The Club processes your personal information, so that, as a member or competitor, we can help you with the activity the group offers you.

Sharing your personal information

Your personal information will be treated as confidential by the Club and will be shared only with other recognised archery bodies as required. The results of competitions and club records may be published openly.

How long do we keep your personal information?

The Club will keep your personal information for no longer than necessary for records purposes, after you cease to be a member or competitor. Information from 'Have-a-Go' shoots, beginners' courses and tournaments is stored for three years.

Your rights and your personal information

Unless subject to an exemption under the GDPR, you have the following rights with respect to your personal information:

- The right to request a subject access request of your personal information that the Club holds about you;
- The right to request that the Club corrects any personal information if it is found to be inaccurate or out of date;
- The right to request your personal information is erased where it is no longer necessary for the Club to retain such data;
- The right to withdraw your consent to the processing at any time;
- The right to request that the Club provides you with your personal information;
- The right, where there is a dispute in relation to the accuracy or processing of your personal information, to request a restriction is placed on further processing;
- The right to object to the processing of personal information (where applicable)
- The right to lodge a complaint with the Information Commissioner's Office.

Contact Details

To exercise your individual rights under the GDPR, or to get in touch with us with any queries or complaints, please contact the Club at oobacarchery@gmail.com.

To contact the Information Commissioner's Office please call: 0303 123 1113.